

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING
Elkhart Community Schools / Elkhart, Indiana
July 8, 2014

CALENDAR

July	8	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
July	8	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	15	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
July	22	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
August	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
August	19	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
August	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

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- A. CALL TO ORDER/PLEDGE
 - B. INVITATION TO SPEAK PROTOCOL
 - C. MINUTES
 - June 24, 2014 - Public Work Session
 - June 24, 2014 - Regular Board Meeting
 - D. TREASURER'S REPORT

Consideration of Claims

Appointment of Treasurer and Deputy Treasurer – Douglas Hasler has served as Treasurer since January 2002 and Diana Stamper has served as Deputy Treasurer since 1991.

Fund Loans - The Business Office reports on fund loans paid back effective June 30, 2014.

Treasurer's Bonds – Board approval is recommended for the purchase of treasurer's bonds for the period of July 1, 2014 – July 1, 2015.

Central Bid – The Business Office recommends Board approval of the bid award for Central High School partial roof replacement.

Fundraisers – The Business Office recommends Board approval of proposed school fundraisers in accordance with Board policy.

- E. NEW BUSINESS

Residential Services Agreement – The administration recommends Board approval of continued alternative residential services for an Elkhart Community Schools' student.

Administrative Conflict of Interest - Elkhart Community School's administrators disclose potential conflict of interest statements.

Administrative Regulation EEA – The administration presents proposed revisions to Administrative Regulation EEA, Student Transportation Services, for initial Board consideration.

2014-2015 School Calendar –The administration recommends Board approval of the proposed revised 2014-2015 school calendar which was approved at the April 29th Board meeting.

F. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

G. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

H. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 24, 2014

J.C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Time/Place

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver
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Roll Call

ECS Personnel Present:	Rob Haworth Robert Woods	John Hill Doug Hasler
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Absent Rob Haworth

Other	Beth Williams	Mary Jo Sartorius
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The Board discussed: Title 1 grants, School Climate grant, Elementary School Day, Bus Drivers and Transfers.

Topics Discussed

The meeting adjourned at approximately 6:40 p.m.

Adjournment

APPROVED:

Signatures

Dorisanne H. Nielsen, President

Karen S. Carter, Member

Carolyn R. Morris, Vice President

Susan C. Daiber Member

Glenn L. Duncan, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 24, 2014

J.C. Rice Educational Services Center, 2720 California Road – 7:00 p.m.

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver
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Place/Time

Roll Call

President Dorisanne Nielsen called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order/Pledge

Mrs. Nielsen discussed the invitation to speak protocol. She announced Doug Thorne, Executive Director of Personnel and Legal Services would be filling in for Superintendent Haworth.

Protocol

The Board heard from Dr. John Hill, Assistant Superintendent for Instruction about the following presenters for the Elkhart Academy: Jim Buchmann, Elkhart Police Department; Tony Balzano, Elkhart Fire Department; Andy Barker and Andy Metsker, Gibson Insurance; and Michael Miller, Mac McKay, and Karl Krathwohl, Smart Systems. ECS staff presenters: Emily Lewandowski, Danielle Miller, Mary Yoder Holsopple, Alysha Jackson, Deb Beehler, John McClure, Bob Woods, Julie Hinzmann, Anne Harbaugh, Mary Jo Sartorius, Candy Kirchner, Pam Melcher, Jami Presswood, Tracey Miller, Jenny Sager, Vicky Toney, Tony England, and Natalie Bickel. Mrs. Nielsen commented about the many complements she had received about the event. Dr. Hill explained the Academy was a two day professional development which offered an array of professional development to classified employees who were impacted financially by the multiple snow days. The Board accepted with appreciation the following food or items which were donated by local businesses for door prizes at the Elkhart Academy: Adam's Cakes, Birds Gotta Fly, Boomerelli's Pizza, Cappy's, Dekka Batteries, Drive and Shine, Feed the Children, Fix Salon & Spa, GKC Movie Theater, Gibson Insurance, Marcia Hiatt, Thirty-one consultant, Karma Salon, Little Caesar's Pizza, Macallister Blue Bird, Matzke Florists, Michael Warren Salon, Monteith Tire, North Side Auto, Piazza Produce, Power Brake & Spring, Refinery, RelaDyne, Subway of Elkhart, and Transpar.

Gift Acceptance

The Board also accepted with appreciation donations made to Elkhart Community Schools (ECS): classroom supplies for Kathy Bueter's third grade classroom by Advance America; a used washing machine valued at \$150.00 for Bristol Elementary School's Special Education Department by Nick and Jayme Iannarelli; automotive technology

Gift Acceptance

tools valued at \$4,596.00 for EACC's automotive technology services program from Mr. Zeno Ladas; two vehicles valued at \$1,250.00 for EACC's collision repair program from Impact Institute; tubing and flatstock for EACC's welding program, valued at \$1,000.00 from Mr. Bruce Fenstermacher at Bennington Marine; \$2,000.00 from Mr. and Mrs. David Smith of Alpha Systems for field trips; a 10' satellite dish for Memorial High Science Department from Mr. and Mrs. Gary Yoder; and \$7,000.00 from Alice A. Martin for field trips, future events and learning opportunities for ECS students.

By unanimous action, the Board approved minutes of its June 10, 2014 public work session, its June 10, 2014 regular Board meeting, its June 17, 2014 public work session and its June 17, 2014 regular Board meeting.

By unanimous action, the Board approved payment of claims totaling \$11,239,972.78 as shown on June 24, 2014, claims listing. (codified file 1314-125)

The Board received a financial report for the period January 1, 2014 - May 31, 2014, and found it to be in order.

By unanimous action, the Board approved expenditure of extra-curricular money in the amounts of: \$958.75 for reconditioning and recertifying 29 football helmets at Pierre Moran Middle School; \$664.49 to Midwest Volleyball and \$289.78 to Epic Sports for volleyball equipment at West Side Middle School and \$2,613.79 for new football helmets at West Side Middle School. In response to Board inquiry, Dr. Robert Woods, Director of Business Operations, explained Middle School athlete's parents are informed about what to look for if they suspect a concussion. Middle school athletes do not have preseason concussion tests as high school athletes.

The Board heard an energy report from Ted Foland, energy education specialist who shared results of his audit of the Educational Services Center (ESC). Cost avoidance was 10.6%, valued at \$24,575.00. ESC had five consecutive personal best months January-May 2014. System wide, all buildings have completed summer shut down. Mr. Foland checks every room making sure all windows are shut and computers shut down. Principals were notified of any personal items using excess energy. He added that principals have been very helpful. Each year he meets with new teachers to explain energy efficiency. In response to Board inquiry, he shared how light bulbs are being upgraded to fluorescents on a replacement failure basis, changing the entire system would be expensive. Summer School will be using only five schools whereas 11 schools were used last year. Cost avoidance over the last six years has averaged out to 24.7% at a value of \$4,542,157.00.

Approval of Minutes

Payment of Claims

Financial Report

Extra curricular Purchase

Energy Report

<p>By unanimous action, the Board approved proposed revisions to Board Policy JECBB, Transfers as initially presented at the June 10th Board meeting.</p>	<p>Board Policy JECBB</p>
<p>By unanimous action, the Board approved overnight trip request for: Memorial Boys and Girls High School Track Team, to attend the state track meet at Indiana University in Bloomington, IN on June 6-7, 2014; Memorial Girls Tennis Team, to attend state tournament in Carmel IN on June 5-7, 2014; and Memorial Girls Volleyball Team, to attend Purdue Volleyball team camp in West Lafayette, IN on July 18-20, 2014.</p>	<p>Overnight Trip Request</p>
<p>By unanimous action, the Board approved the submission of a grant for development and implementation of additional security and safety plan considerations to the Elkhart County Community Foundation. (codified file 1314-126)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved the submission of a grant to the Federal Department of Education grant Part B 619 and Part B 611 supporting special education services. (codified file 1314-127)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved the submission of a Good Neighbor Grant from Memorial High School Military Club to the Elkhart County Community Foundation to provide a "Wall of Heroes". (codified file 1314-128)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved the submission of a Walmart foundation grant for \$2,500.00 to be used to assist parents of Roosevelt STEAM Academy in purchasing school uniforms. (codified file 1314-129)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved the submission of the U.S. Department of Education Climate Transformation Grant. (codified file 1314-130)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved the submission of the Federal Title 1 Grant for the 2014-2015 school year. (codified file 1314-131)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration of the June 24, 2014 listing. (codified file 1314-132)</p>	<p>Conference Leaves</p>
<p>By unanimous action, the Board approved the following personnel recommendations of the administration:</p>	<p>Personnel Report</p>
<p>Consent agreement regarding unpaid time. (codified file 1314-133)</p>	<p>Consent Agreement</p>

<p>Resignation of two (2) certified staff members effective on dates indicated: Brenda Butler, Music at Memorial, 6/13/14 Lora Falkowsky, Science at North Side, 6/7/14</p>	Certified Resignation
<p>Voluntary leave of Alysha Jackson, Kindergarten at Woodland, beginning on 8/13/14 and ending on 6/5/14.</p>	Voluntary Leave
<p>Retirement of two (2) certified employees, with years of service in parenthesis: Edward Brown, grade 6 at Pinewood (45) Bruce Rogers, grade 6 at Eastwood (28)</p>	Certified Retirement
<p>Employment of Wendy Wood, secretary at ESC, who successfully completed her probationary period on 6/25/14.</p>	Classified Employment
<p>Resignation of three (3) classified employees effective at the end of the 2013-2014 school year: Jennifer Beer, paraprofessional at Roosevelt Alejandra Floyd, paraprofessional at Monger Joshua Roth, paraprofessional at Riverview</p>	Classified Resignation
<p>Retirement of two (2) classified employees, with years of service in parenthesis: Dennis Crebbs, custodian at EACC (29) John McLaughlin, bus helper at Transportation (15)</p>	Classified Retirement
<p>Doug Hasler, Executive Director of Support Services, defined the 2014-2015 Elementary School Day as beginning at 8:35 a.m. Monday through Friday. Monday, Tuesday, Thursday and Friday school days will end at 3:35 p.m. Early Release Wednesday school day ends at 2:55 p.m. Secondary school times have not been decided. Bus driver hiring will effect these times. Secondary schools will have Early Release on Wednesday.</p>	From the Superintendent
<p>Board Member Carolyn Morris reported about the Summer Conference on Urban Education she attended in Indianapolis of June 18th. The topic was "Schooling and the Ripple Effect: Emotional, Intellectual, Physical". She stated Dr. Hill and Dr. Sheppard also attended and thanked everyone for allowing her to attend.</p>	From the Board
<p>Board Member Susan Daiber announced she had goodies for her birthday she wanted to share with the audience. The audience and board sang "Happy Birthday" to her.</p>	From the Board
<p>The meeting adjourned at approximately 7:44 p.m.</p>	Adjournment

APPROVED:

Signatures

Dorisanne H. Nielsen - President

Carolyn R. Morris - Vice President

Glenn L. Duncan - Secretary

Karen S. Carter - Member

Susan C. Daiber - Member

Jeri E. Stahr - Member

Douglas K. Weaver - Member

LOAN REPAYMENTS
(ONE FUND TO ANOTHER)
ELKHART COMMUNITY SCHOOLS

THE FOLLOWING LOANS HAVE BEEN PAID BACK EFFECTIVE 06/30/14

\$1,925,000.00 FROM FUND 0200 DEBT SERVICE FUND TO FUND 0350 CAPITAL PROJECTS FUND

\$995,000.00 FROM FUND 0250 DEBT SV-RET/SEV FUND TO FUND 0100 GENERAL FUND

\$835,000.00 FROM FUND 0350 CAPITAL PROJECTS FUND TO FUND 0100 GENERAL FUND

\$1,050,000.00 FROM FUND 0410 TRANS-OPERATING FUND TO FUND 0100 GENERAL FUND

\$425,000.00 FROM FUND 0410 TRANS-OPERATING FUND TO FUND 0420 TRANS-BUS REPLACEMENT FUND

SUBMITTED BY

DIANA STAMPER

Elkhart Community Schools
J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514



200 South Hobart Road, Suite 200 Hobart, IN 46342
PH 219-363-4716 FAX 219-947-1856

www.fidelsimgmt.com



June 26, 2014

Re: Partial Roof Replacement of Central High School

Members of the Board:

Legal ads for "NOTICE TO CONTRACTORS" were published on June 4, 2014 and June 11, 2014 in two different publications.

There was a very good response from contractors as we received four bids for this work. Bids were opened and read aloud on June 25, 2014 at 10:00 AM. The bidding documents were reviewed by Fidelis Management for bidding compliance.

The base bid and alternates for the work consisted of the total roofing system replacement at Gyms, Auditorium, Mechanical Room and approximately 8,000 SF of classrooms space.

The base bid work and alternates are within the projected budget and we are hereby recommending the award of the contract to Lawmasters, Inc. The contract amount will be \$ 521,657.00

We have also attached the bid tabulations from the bidders for your review.

Respectfully Submitted,

Christopher La Follette
Chairman/CEO
Fidelis Management, Inc.



Partial Roofing Replacement of Central High School Elkhart Community Schools BID TABULATION

200 South Hobart Road, Suite 200
Hobart, IN 46342
219-363-4716

Bids Received At: J.C. Rice Educational Services Center
2720 California Road, Elkhart, IN 46514

Bid Date: June 25, 2014
Bids Due: 10:00 AM
Bids Read: 10:10 AM

Roofing Work

	Lawmasters, Inc.	Slatile Roofing and Sheet Metal Co. Inc.	Midland Engineering Co. Inc.	Dudeck Roofing and Sheet Metal				
Form 96 (Revised 1987)	X	X	X	X				
Suppl. Bid Proposal Form	X	X	X	X				
Addenda	X	X	X	X				
Non-Collusion Affidavit	X	X	X	X				
Domestic Steel Cert.	X	X	X	X				
Bid Bond	X	X	X	X				
Financial Statement	X	X	X	X				
AIA 305	X	X	X	X				
Cert. Good Stdg. (Out of State Only)	NA	NA	NA	NA				
Subcontractors & Suppliers List	NA	NA	NA	NA				
BASE BID	\$165,537	\$166,218	\$142,000	\$216,400				
Alternates								
1	\$6,189	\$6,594	\$9,000	\$10,100				
2	\$81,325	\$97,812	\$102,000	\$119,900	Note: Shaded areas indicate alternates accepted. Bidder number 2 filled in forms as if full price of system fully adhered in lieu of ballasted. The alternates not accepted were for a single layer of composite insulation in lieu of two layers of 1.8".			
2A	\$3,383	\$99,812	\$4,000	\$6,800				
2B	\$4,234	\$8,200	\$3,000	\$7,400				
3	\$195,501	\$196,812	\$229,000	\$304,900				
3A	\$5,147	\$202,812	\$13,000	\$19,500				
3B	\$7,529	\$210,218	\$22,000	\$36,650				
3C	\$4,826	\$7,200	\$3,200	\$26,600				
4	\$61,025	\$71,218	\$81,000	\$112,600				
4A	\$1,589	\$82,218	\$4,000	\$25,800				
4B	\$2,303	\$83,812	\$12,000	\$43,100				
4C	\$2,473	\$6,400	\$2,250	\$2,500				
Fully adhered TPO at Gyms and fully adhered EPDM at other areas with new parapet cap except at main gym	\$521,657	\$570,860	\$579,450	\$835,600				



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BUILDING SERVICES
Elkhart Community Schools
1135 Kent St., Elkhart, IN 46514-1601
(574) 262-5690 / 5693 fax
www.elkhart.k12.in.us

Date: June 26, 2014
To: Board of School Trustees
From: Anthony J. Gianesi
RE: Recommendation for Award

On June 25, 2014 bids were received for the Central High School Partial Roof Replacement project.

All bids have been reviewed by Elkhart Community Schools and Fidelis Management for compliance with plans and specifications prepared by Fidelis Management.

The Business Office recommends award of a contract in the amount enumerated (see Fidelis Management recommendation dated June 26, 2014) to Lawmasters, Inc. of Elkhart, Indiana as the lowest and best, most responsive and most responsible bidder. The Business Office also recommends, as part of the contract, award of Alternates No. 2, 2B, 3, 3A, 3C, 4, 4A, and 4C that conform to the budgetary constraints of the project.

Base Bid:	\$ 165,537.00
Alternate No. 2	\$ 81,325.00
Alternate No. 2B	\$ 4,234.00
Alternate No. 3	\$ 195,501.00
Alternate No. 3A	\$ 5,147.00
Alternate No. 3C	\$ 4,826.00
Alternate No. 4	\$ 61,025.00
Alternate No. 4A	\$ 1,589.00
Alternate No. 4C	\$ 2,473.00
TOTAL	\$ 521,657.00

The project includes the replacement of the roof over the new and old gyms, the auditorium, the boiler room, and a section of classrooms.

Funding for this project will come from the referendum bonds.

Anthony J. Gianesi
Director of Building Services

Elkhart Community Schools
Proposed School Fundraising Activities
July 8, 2014 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Central	Central girl's soccer team is sponsoring a Family Fun Run around Central complex followed by a JV and Varsity Scrimmage with food and concessions. Proceeds to be used for new team uniforms, backpacks and training supplies	8/9/2014	Chris Malott
Central	5 K race at Oxbow Park. Proceeds to go for girls cross country team to purchase team warmups, uniforms, sweatshirts, T-shirts and blankets	7/26/2014	Bekah Shenk and Matt Cummings
Central	Nelsons BBQ fundraiser. Proceeds to go to the Track Promo account to purchase team uniforms, sweats and T-shirts.	3/6/2015	Crystal Davis and Jacob Balch

Proposed Revised Administrative Regulation**STUDENT TRANSPORTATION SERVICES****A. Transportation of Students**

The following criteria are to be used in the determination of eligibility for transportation:

1. Distance and Grade Level Criteria**a. Distance Criterion**

The basic method for determining distance from school will be the use of a radius. Distance determined by this method is the principal criterion for determining eligibility. Streets and highways, which are close to the limits imposed by the radius, will be used when feasible.

b. Elementary

Students ~~Pupils~~ who live beyond a one-mile radius from school will be eligible for transportation.

c. Secondary

Students ~~Pupils~~ who live beyond a **one-and-a-half** ~~two~~ mile radius will be eligible for transportation.

2. Handicapped Students Criterion

a. The Elkhart Community Schools will provide transportation to and from school for students who are assigned to special classes outside their own Elkhart Community Schools school district, provided that the distance to the assigned school is beyond a one-mile radius to the elementary school or more than a **one-and-a-half** ~~two~~ mile radius to the secondary school.

b. The Elkhart Community Schools will provide transportation to and from any school for handicapped students for whom transportation has been approved by the Division of Special Education of the Indiana Department of Education.

3. Exceptionally Hazardous Conditions Criterion

a. In cases where absence of walkways is combined with busy highways and where a good alternative route does not exist, transportation may be provided.

- b. If there is a possibility that such hazardous conditions can be remedied, the administration will attempt to secure the cooperation of appropriate organizations or government officials to correct the situation. If the hazardous condition cannot be remedied, the Superintendent or designee will direct that children from the exceptionally hazardous area be transported.

4. Natural Barrier Criterion

When rivers or other natural barriers cause students to travel well beyond the radius measurement established for their eligibility level, transportation may be provided.

5. Neighborhood Criterion

When the radius measurement divides a neighborhood with fairly well defined limits, transportation may be provided the area that otherwise would not be eligible.

B. Bus Stops

Buses will stop to pick up students at points designated by the Superintendent or designee. The distance at this point from the students' homes will depend upon density of student population and recognized hazardous conditions. Students may be required to walk up to one-half mile to their bus stop.

C. Transfer Out of School District

The Elkhart Community Schools shall transport to and from school any student who is assigned by ~~the Student Services Division~~ to a school outside Elkhart Community School's district, provided the distance to the assigned school is beyond a one mile radius to the elementary school or beyond a **one-and-a-half** ~~two~~ mile radius to the secondary school.

July 8, 2014 ~~June 9, 2009~~



Elkhart Community Schools

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SCHOOL CALENDAR: JULY 2014 - JUNE 2015

JULY 2014						
S	M	T	W	T	F	S
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27	28	29	30	31		

AUGUST 2014						
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SEPTEMBER 2014						
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OCTOBER 2014						
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NOVEMBER 2014						
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DECEMBER 2014						
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August

13 1/2 day pre-session for teachers - non-student day
 14 Full day pre-session for teachers - non-student day
 15 Students' first day - Full day all students

September

1 Labor Day - All Schools Closed

October

10 End of 1st grading period - (All Schools)
 16 P/T Conferences for all schools (no school for students)
 23-24 Fall Recess - All Schools Closed

November

26-28 Thanksgiving Recess - All Schools Closed

December

8-19 End of Course Assessment - English 10 & Algebra I
 19 End of 2nd grading period/1st semester - (All Schools)
 22-Jan 2 Winter Recess - All Schools Closed

January

5 School resumes after Winter Recess
 19 Martin Luther King Jr. Day - All Schools Closed

February

4 P/T Conferences for elementary only (no school for elementary students, school in session for all secondary schools)
****may be used as emergency make-up day, if necessary**
 13-16 Presidents' Day Recess - All Schools Closed

March

2-11 ISTEP+ Writing Testing (grades 3-8)
 13 End of 3rd grading period - (All Schools)
 16-18 IREAD-3 Testing (grade 3)
 27 No School - Emergency Make-up Day

April

3 No School - Emergency Make-up Day
 6-10 Spring Recess - All Schools Closed
 16 Kindergarten Roundup - Elementary Schools
 27-30 ISTEP+ Progress Testing (grades 3-8)

May

1-8 ISTEP+ Progress Testing (continued)
 11 No School - Emergency Make-up Day
 12-28 End of Course Assessments - English 10, Algebra I, & Biology (Middle/High Schools only)
 25 Memorial Day - All Schools Closed

June

4 Last Day of School - full day for all students *
 5 Professional Day for teachers - 1/2 day morning only *
****may be used as emergency make-up day, if necessary**
If necessary, additional emergency make-up days may be added at the end of the school year and the scheduled professional day for teachers will be adjusted accordingly to ensure 180 days of required instruction.

June/July

Summer School and other enrichment opportunities - TBD

Key:

underlined = Professional day for teachers - non student day

X School Out of Session (during the instructional school year)

⊗ Parent/Teacher Conferences (no school for all students)

△ Parent/Teacher Conferences (no school for elementary, secondary schools in session)
**** may be used as an emergency make-up day, if necessary.**

S No School (may be used as emergency make-up day, if necessary)

K Kindergarten Roundup

Red Days indicate Testing Dates

* If necessary, additional emergency make-up days may be added at the end of the school year and the scheduled professional day for teachers will be adjusted accordingly to ensure 180 days of required instruction.

JANUARY 2015						
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MARCH 2015						
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APRIL 2015						
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MAY 2015						
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JUNE 2015						
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30	31					

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: July 1, 2014
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill
 RE: **Conference Leave Requests**
July 8, 2014 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>BALANCING MATHEMATICS INSTRUCTION FOR SUCCESS CERTIFICATION TRAINING</p> <p>This conference will provide certification for the Leadership and Learning Center's 5 Easy Steps to a Balanced Math Program. This certification will enable participants to conduct professional development for teachers and administrators across Elkhart Community Schools.</p> <p>San Diego, CA</p> <p>September 28 - October 2, 2014 (4 day's absence)</p> <p>JENNIFER HINMAN - ESC (1-0)</p> <p>STEPHANIE KIMMERLY - ESC (1-0)</p> <p>MARY TEETER - HAWTHORNE (0-0)</p> <p>MEREDITH WARNOCK - ESC (0-0)</p>	\$19,000.00	\$0.00
<p>COGNITIVE COACHING FOUNDATIONS PART I</p> <p>This workshop will provide an increased understanding with interpersonal communications skills so one can become efficient, effective, and resourceful with the work of teaching and leading. Part I training will focus on the skills needed to lead structured professional conversations, planning, and reflecting.</p> <p>Grand Rapids, MI</p> <p>November 5 - 6, 2014 and December 10 - 11, 2014 (4 day's absence)</p> <p>STEPHANIE KIMMERLY - ESC (2-3)</p> <p>MEREDITH WARNOCK - ESC (1-3)</p> <p>DANAE WIRTH - ESC (0-0)</p>	\$2,687.20	\$0.00
<p>INDIANA SCHOOL SAFETY SPECIALIST ACADEMY</p> <p>This training is provided by the School Safety Specialist Academy and will count towards training required by the State for the School Safety Specialist Certification renewal.</p> <p>Indianapolis, IN</p> <p>November 18 - 19, 2014 (2 day's absence)</p> <p>KELLY BERHEIDE - CENTRAL (0-0)</p>	\$268.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
COGNITIVE COACHING FOUNDATIONS PART II This workshop will provide an increased understanding with interpersonal communications skills so one can become efficient, effective, and resourceful with the work of teaching and leading. Part II training takes it a step farther and teaches participants ways to apply the skills of pausing, paraphrasing, and inquiry to support "thinking" in themselves and others. Grand Rapids, MI January 14 - 15, 2015 and February 11 - 12, 2015 (4 day's absence) STEPHANIE KIMMERLY - ESC (3-7) MEREDITH WARNOCK - ESC (2-7) DANAE WIRTH - ESC (1-4)	\$2,687.20	\$0.00
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)		
2014 EVERYDAY MATHEMATICS LEADERSHIP SYMPOSIUM This conference will focus on current research regarding mathematics and the changes made to the Everyday Math curriculum in the newest edition. There will be discussions with math experts and educational leaders, hands-on workshops, and other professional development opportunities. Santa Fe, NM June 17 - 20, 2014 (0 day's absence) VICTORIA HAYS - MONGER (0-0)	\$0.00	\$0.00
TOTAL	\$24,642.40	\$0.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$15,094.96	\$2,585.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$0.00	\$0.00
2014 YEAR-TO-DATE OTHER FUNDS	\$91,642.85	\$7,905.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$2,213.00)	\$0.00
2015 YEAR-TO-DATE OTHER FUNDS	\$2,687.20	\$0.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$107,212.01	\$10,490.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: July 8, 2014
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2014-15 school year:

Sally Bawtinheimer	Osolo/Grade 3
Griffin Bemisderfer	Memorial/Spanish
Kristy Cisneros	Pierre Moran/Counselor
Jane Eggleston	Central/Language Arts
Allison Fites	Riverview/Kindergarten
Erika Green	Cleveland/Grade 6
Charlette Hawkins	Cleveland/Special Education
Kaleigh Kazimerczak	Riverview/Grade 3
Jonathan Kirkton	Central/Math
Jennifer Pummill	Roosevelt/Interventions
Kristine Ray	Bristol/Grade 4
Tierah Rodman	Osolo/Special Education
Megan Schuler	Eastwood/Kindergarten
Erica Shaffer	Cleveland/Kindergarten
Laura Unsicker	North Side/Science

- b. **Retirement** – We report the retirement of the following employee effective at the end of the school year:

Sandra Blair **Beck/Grade 6** **33 Years of Service**

- c. **Maternity Leave** – We recommend a maternity leave for the following employee:

Malia Jaynes **Beck/Speech Pathologist**
Begin: 8/13/14 End: 6/5/15

- d. **Released from Employment:** The following employees are recommended for release from employment:

Amber Butler **TBD/Elementary**

Holly Dubois **TBD/Elementary**

- e. **Resignation** – We report the resignation of the following employee:

Aaron Nicks **Hawthorne/Grade 2**
Began: 8/13/12 Resign: 7/3/14

Classified

- a. **New Employees** - We recommend regular employment for the following classified employee:

Tracey Bolin **ESC/Deputy Controller**
Began: 5/5/14 PE: 7/8/14

- b. **Resignation** – We report the resignation of the following classified employees:

Margaux Dever **Riverview/Paraprofessional**
Began: 8/26/13 Resign: 6/6/14

Allison Fites **Osolo/Paraprofessional**
Began: 9/23/13 Resign: 6/26/14

Kristin Hill **Pierre Moran/Paraprofessional**
Began: 9/26/01 Resign: 6/27/14

Tierah Rodman **Osolo/Paraprofessional**
Began: 8/14/13 Resign: 6/19/14

John Smerekanich **Transportation/Mechanic**
Began: 11/19/12 Resign: 7/22/14

c. Retirement – We report the retirement of the following classified employees:

Jacqueline Perry
Began: 8/3/82

Memorial/Custodian
Retire: 7/11/14
31 Years of Service

Kevin Perry
Began: 11/9/81

Central/Custodian
Retire: 7/7/14
32 Years of Service